



TEN OUTSTANDING STUDENTS OF THE PHILIPPINES

2011

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Philippines (TOSP)**

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TO: the Coordinator for the TOSP Search in all HEIs

RE: The 2011 TOSP Search Checklist of Documents for Submission

For purposes of efficiency, listed below is a shortlist of documents for submission by nominees for the 2011 Ten Outstanding Students of the Philippines Search. This can serve as an at-a-glance guide for nominees in completing the nomination form. This will also dispel wrong information on the search requirements.

This will serve as checklist for the regional secretariat upon verifying whether a nominee's bidbook is in order or not.

DOCUMENTS FOR SUBMISSION:

- Nomination Page with black and white 2x2 graduation photo;
- Nominee's Personal Data
- Nominee's Academic Performance Achievement Profile
- Nominee's Leadership Achievement Profile
- Nominee's Social Responsibility Profile
- Nominee's Character and Values Profile
- Nomination Letter from the Nominator
- Recommendation Essay from a person (except relatives) with deep knowledge of the personal story of the nominee
- Supporting Character References' Profile
- Certificate of Good Moral Character
- Most Significant Accomplishments
- TOSP Essays

Scholastic Records (must be certified true copies)

Transcript of Records - should include all subjects with grades taken by the nominee from **first year college to the first semester of the school year 2010 - 2011** and computed GWA/GPA for each semester.

NB: Regional Awardees have to submit their complete Transcript of records for national nomination.

Certification of GWA/GPA - should not include NSTP, PE, and Social Orientation in the computation for the same period above and shall be signed by the school registrar. The Certification must indicate both the percentage and numeric equivalent of the GWA/GPA, as well as the highest and lowest possible GWA/GPA that can be acquired in the Grading System used.

Supporting Documents for Academic Performance, Leadership, and Social Responsibility

- Include only photos of awards with descriptive captions, copies of newspaper clippings and certificates and photos of activities
- Only one (1) proof/support document per nomination package
- For certificates and news clippings, photocopies are preferred.
- All support documents must be certified true copies by the school

DEADLINE: Contact your Regional Secretariat for the Regional Search Deadline. Deadlines indicated in the Nomination Package are National Screening Deadlines.